
RESOURCE 04 | DON'T CLICK YET COMPANION RESOURCE

Home Wi-Fi Settings Log

Companion resource for Don't Click Yet. Referenced on page 150.

Purpose: Record safer router, network, guest Wi-Fi, and update settings for your home environment.

Storage reminder: If you complete this worksheet with sensitive information, store the finished copy somewhere safe.

This log helps you document the basic information about your home internet, router, Wi-Fi network, guest network, and connected devices.

A home network does not need to be complicated, but someone in the household should know where the router is, who provides the internet service, how the Wi-Fi is protected, whether a guest network exists, and where important credentials are stored.

Do not leave this worksheet in plain view if it contains sensitive information. If you choose not to write passwords here, use this worksheet to record where those passwords are stored safely.

How to Use This Log

Use this worksheet when:

- Setting up a new router
- Changing your Wi-Fi password
- Creating a guest network
- Replacing internet provider equipment
- Adding smart-home devices
- Helping a parent or relative document their home network
- Preparing emergency instructions for trusted family members
- Reviewing home technology once a year

If you are not comfortable changing router settings, ask for help from a trusted person or professional. Do not make changes you do not understand, especially if the internet connection is needed for work, medical devices, security systems, or other important household functions.

Internet Service Provider

Internet provider name:

Account holder name:

Account number, if needed for support:

Support phone number or trusted support route:

Provider website or app used for support:

Billing email address:

Where the provider account password is stored:

MFA enabled on provider account?

- ☐ Yes
- ☐ No
- ☐ Not sure
- ☐ Not available

Notes:

Router or Gateway Information

Some homes use a combined modem-router gateway from the internet provider. Others use a separate modem and router. Use this section for the device that creates or controls your home Wi-Fi.

Router or gateway location in the home:

Example: living room shelf, basement utility area, office cabinet, behind television.

Device belongs to:

- ☐ Internet provider
- ☐ Household
- ☐ Landlord or building
- ☐ Not sure

Manufacturer or brand:

Model number:

Serial number, if needed:

Date installed or last replaced:

Who installed or configured it:

Router administrator login page or app:

Where the router administrator password is stored:

Router administrator password changed from default?

- ☐ Yes
- ☐ No
- ☐ Not sure

Firmware updates:

- ☐ Automatic updates enabled
- ☐ Manual updates checked periodically
- ☐ Not sure
- ☐ Provider-managed
- ☐ Not available

Last firmware or router update check:

Notes:

Main Wi-Fi Network

This is the network used by trusted household devices such as personal phones, computers, tablets, and other devices you intentionally place on the main network.

Main Wi-Fi network name:

Does the network name reveal personal information?

-
- ☐ No
☐ Yes
☐ Not sure

Avoid using family names, street numbers, apartment numbers, business names, political statements, or anything that identifies the household unnecessarily.

Where the Wi-Fi password is stored:

Wi-Fi password last changed:

Security mode:

- ☐ WPA3
☐ WPA2
☐ WPA2/WPA3 mixed
☐ WEP
☐ Not sure

If your router uses WEP or another outdated security mode, ask for trusted help or contact your internet provider about updating the equipment or settings.

Household devices connected to main network:

1.

2.

3.

4.

5.

6.

7.

8.

Notes:

Guest Wi-Fi Network

A guest network allows visitors to use the internet without joining the same network as your main household devices.

Guest network enabled?

- ☐ Yes
☐ No
☐ Not sure
☐ Router does not support it

Guest Wi-Fi network name:

Where the guest Wi-Fi password is stored:

Guest Wi-Fi password last changed:

Who may receive the guest password?

- ☐ Family visitors
- ☐ Friends
- ☐ Contractors
- ☐ Short-term guests
- ☐ Neighbors in limited situations
- ☐ Other: _____

Guest network restrictions, if any:

Notes:

Smart Devices and Home Technology

Use this section to list connected devices such as printers, smart TVs, cameras, doorbells, thermostats, smart speakers, game systems, security systems, and appliances.

A connected device should not be treated as harmless simply because it does not look like a computer. If it connects to Wi-Fi, it belongs in the home technology plan.

Device	Location	Network Used	Account/App Used	Password Stored Where	Updates Checked?	Notes
		☐ Main ☐ Guest ☐ Other			☐ Yes ☐ No ☐ Not sure	
		☐ Main ☐ Guest ☐ Other			☐ Yes ☐ No ☐ Not sure	
		☐ Main ☐ Guest ☐ Other			☐ Yes ☐ No ☐ Not sure	
		☐ Main ☐ Guest ☐ Other			☐ Yes ☐ No ☐ Not sure	
		☐ Main ☐ Guest ☐ Other			☐ Yes ☐ No ☐ Not sure	
		☐ Main ☐ Guest ☐ Other			☐ Yes ☐ No ☐ Not sure	

Printer Information

Printers are often forgotten network devices. Document basic settings here.

Printer brand and model:

Printer location:

Connected by:

- ☐ Wi-Fi
- ☐ Ethernet cable
- ☐ USB cable
- ☐ Not sure

Network used:

- ☐ Main network
- ☐ Guest network
- ☐ Other: _____

Printer administrator password changed from default?

- ☐ Yes
- ☐ No
- ☐ Not sure
- ☐ Not applicable

Printer app or account used:

Where printer account password is stored:

Firmware or update setting checked?

- ☐ Yes
- ☐ No
- ☐ Not sure

Features disabled because they are not needed:

Notes:

Camera, Doorbell, or Security Device Information

Use this section for devices that record video, audio, motion, or household activity.

Device name or type:

Examples: doorbell camera, indoor camera, outdoor camera, security system, baby monitor.

Brand and model:

Location:

Account email used:

Where the account password is stored:

MFA enabled?

- ☐ Yes
- ☐ No
- ☐ Not sure
- ☐ Not available

Network used:

- ☐ Main network
- ☐ Guest network
- ☐ Separate IoT network
- ☐ Other: _____

Cloud recording enabled?

- ☐ Yes
- ☐ No
- ☐ Not sure

Who can view footage or alerts?

Privacy settings reviewed?

- ☐ Yes
☐ No
☐ Not sure

Device angle or recording area reviewed for privacy?

- ☐ Yes
☐ No
☐ Not sure

Notes:

Smart TV, Streaming, and Entertainment Devices

Smart TVs and streaming devices may have apps, accounts, saved payment methods, microphones, cameras, or tracking settings.

Device name:

Brand and model:

Location:

Accounts signed in:

Saved payment methods?

- ☐ Yes
☐ No
☐ Not sure

Privacy settings reviewed?

- ☐ Yes
☐ No
☐ Not sure

Updates enabled or checked?

- ☐ Yes
☐ No
☐ Not sure

Network used:

- ☐ Main network
☐ Guest network
☐ Other: _____

Notes:

Home Network Rules

Write simple rules for your household so everyone knows what to do.

Who may change router settings?**Who should be contacted before router changes are made?****Who may receive the main Wi-Fi password?****Who should use the guest network?****What should family members do if the internet provider calls unexpectedly?****What should family members do if a pop-up says the router, computer, or Wi-Fi is infected?****What should family members do before installing a new smart device?**

Router Replacement or Upgrade Notes

Routers should not be expected to last forever. Replace or upgrade equipment when it no longer receives updates, cannot support modern security settings, performs poorly, or no longer meets the household's needs.

Reasons to consider replacement:

- Router is very old.
- Router does not support WPA2 or WPA3.
- Router no longer receives firmware updates.
- Internet provider recommends replacement.
- Wi-Fi coverage is poor.
- Router does not support a guest network.
- Router frequently fails or needs restarting.
- Household now uses more devices, remote work, cameras, or smart-home equipment.
- Not sure, but equipment age is unknown.

Replacement or upgrade notes:

Provider contacted about updated equipment?

- ☐ Yes
☐ No
☐ Not yet
☐ Not applicable

Date contacted:

Provider response:

Support Contacts

List trusted people or companies that can help with home internet or network issues.

Internet provider support:

Name or company: _____

Phone or support route: _____

Account information needed: _____

Trusted family or friend:

Name: _____

Phone: _____

Email: _____

Can help with: _____

Professional technician or IT support, if applicable:

Name or company: _____

Phone: _____

Email or website: _____

Can help with: _____

Change Log

Use this section to record important changes to the home network.

Date	Change Made	Person Who Made Change	Notes

Examples of changes to record:

- Router administrator password changed
- Wi-Fi password changed
- Guest network created
- Router replaced
- Internet provider equipment replaced
- New smart camera installed
- Printer added
- Old device removed
- Firmware updated

-
- Network name changed

Annual Review

Review this log at least once a year and whenever you replace the router, change internet providers, add cameras or smart devices, or give Wi-Fi access to many new people.

Review date: _____

Reviewed by: _____

Changes needed: _____

Review date: _____

Reviewed by: _____

Changes needed: _____

Review date: _____

Reviewed by: _____

Changes needed: _____

Final Reminder

Your router is part of your household infrastructure. It does not need constant attention, but it should not be forgotten forever.

A safer home network is not necessarily complicated. It is known, documented, updated, and managed intentionally.